YEARLY STATUS REPORT - 2022-2023

Part A

Data of the Institution

1.Name of the Institution   Cachar College

- Name of the Head of the institution   **Dr. Bibhas Deb**

- Designation   **Principal-in-charge**

- Does the institution function from its own **Yes**
  campus?

- Phone no./Alternate phone no.   **03842247077**

- Mobile No: **9435173728**

- Registered e-mail   **iqaccacharcollege@gmail.com**

- Alternate e-mail   **cacharcollege60@gmail.com**

- Address   **Trunk Road**

- City/Town   **Silchar**

- State/UT   **Assam**

- Pin Code   **788001**

2.Institutional status

- Affiliated / Constitution Colleges   **Affiliated College**

- Type of Institution   **Co-education**

- Location   **Urban**

- Financial Status   **UGC 2f and 12(B)**

- Name of the Affiliating University **Assam University Silchar**

- Name of the IQAC Coordinator **Dr. Mukul Kumar Baruah**

- Phone No. **9435074268**

- Alternate phone No. **03842264953**

- Mobile **9101873098**

- IQAC e-mail address **iqaccacharcollege@gmail.com**

- Alternate e-mail address **cacharcollege60@gmail.com**

3.Website address (Web link of the AQAR (Previous Academic Year) https://www.cacharcollege.ac.in/AQAR%202021-22.pdf

4.Whether Academic Calendar prepared during the year? **Yes**

- if yes, whether it is uploaded in the Institutional website Web link: https://www.cacharcollege.ac.in/Academic%20Calender22-23.pdf

5.Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 2	**B**	**2.33**	**2021**	**16/11/2021**	**15/11/2026**
Cycle 1	**B+**	**75.80**	**2004**	**01/12/2004**	**01/11/2009**

6.Date of Establishment of IQAC **09/01/2006**

7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,

Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Department of Zoology	**SERB-TARE**	**DST-SERB**	**2019-2023**	**1830000.00**
Cachar College	**DBT-NER Institutional Level Biotech Hub**	**DBT**	**2023-2026**	**3155147.00**
Cachar College	**Unnat Bharat Abhiyan**	**MHRD**	**2022-2023**	**50000.00**

8.Whether composition of IQAC as per latest NAAC guidelines   `Yes`

- Upload latest notification of formation of IQAC

9.No. of IQAC meetings held during the year   `2`

- Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website?   `Yes`

- If No, please upload the minutes of the meeting(s) and Action Taken Report

10.Whether IQAC received funding from any of the funding agency to support its activities during the year?   `No`

- If yes, mention the amount

11.Significant contributions made by IQAC during the current year (maximum five bullets)

`Conducted orientation programme on NAAC preparedness and NEP 2020 implementation in Cachar College where faculties from six different colleges of Cachar district participated.`

`Collection of feedback from stakeholders (Students, Guardians and Teachers)`

`Constitution of Eco-Club`

`Submission of Data for AISHE, Govt. of India`

`Dr. Nitu Debnath (Coordinator of IQAC) and Dr. Joydeep Biswas (HoD, Economics, Cachar College) has taken training from UGC-HRDC, Gauhati University and acted as Resource Person in the orientation programme on NAAC preparedness and NEP 2020 implementation jointly organised by RUSA, Govt. of Assam & UGC-HRDC, Gauhati University in different colleges of Southern Assam.`

12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year

Plan of Action	Achievements/Outcomes
Preparation of the Academic Plan for the session 2022-23	Achieved
Preparation of Academic Plan for next 5 years with the aim of introduction of Add-on Courses, Certificate, Diploma Courses, Self-Financing Courses in Statistics & Industrial Fish & Fisheries, Pass Course in Biotechnology, BSc-BEd integrated Course, Post Graduate Courses in Zoology, Botany, Economics, English etc.	Partially achieved (Proposal for BSc-BEd integrated Course is under consideration from DHE, Govt. of Assam)
Continuation of Mentor-Mentee system for the newly admitted students for the session 2022-23.	Achieved
Publications of 'Teachers' Hand Book cum Diary' and the distribution of the same to all the Faculty Members at the beginning of the Academic session 2022-23.	Continued
Installation of Public Address System (PAS) in classrooms as part of Classroom Infrastructure Augmentation.	Not achieved
Continuation of Feedback system on Teaching Learning & Support Services (SSS) for the session 2022-23.	Achieved
Augmentation of Research Works through Research Projects.	Achieved
Documentations of activities of every Department should be given priority with the introduction of Registers for (a) Departmental Library Usage by Students, (b) Initiatives for	Achieved

'Slow' and 'Advanced' learners and (c) Departmental Activities	
Initiative for formation of 'Eco-Club' with partial support from ASTEC, be taken to sustain Green Campus Activities.	Eco-Club is constituted
Appropriate documentation of Sports & other Extra-curricular activities be made from the Academic Session 2022-23.	Achieved
Reconstitution of Career Counselling & Student Progression Monitoring Cell (CC & SPMC)	Achieved

13.Whether the AQAR was placed before statutory body?　　**Yes**

- Name of the statutory body

Name	Date of meeting(s)
Governing Body	11/05/2024

14.Whether institutional data submitted to AISHE

Part A	
Data of the Institution	
1.Name of the Institution	Cachar College
• Name of the Head of the institution	Dr. Bibhas Deb
• Designation	Principal-in-charge
• Does the institution function from its own campus?	Yes
• Phone no./Alternate phone no.	03842247077
• Mobile No:	9435173728
• Registered e-mail	iqaccacharcollege@gmail.com
• Alternate e-mail	cacharcollege60@gmail.com
• Address	Trunk Road
• City/Town	Silchar
• State/UT	Assam
• Pin Code	788001
2.Institutional status	
• Affiliated / Constitution Colleges	Affiliated College
• Type of Institution	Co-education
• Location	Urban
• Financial Status	UGC 2f and 12(B)
• Name of the Affiliating University	Assam University Silchar
• Name of the IQAC Coordinator	Dr. Mukul Kumar Baruah
• Phone No.	9435074268

• Alternate phone No.	**03842264953**	
• Mobile	**9101873098**	
• IQAC e-mail address	**iqaccacharcollege@gmail.com**	
• Alternate e-mail address	**cacharcollege60@gmail.com**	

3.Website address (Web link of the AQAR (Previous Academic Year)	**https://www.cacharcollege.ac.in/ AQAR%202021-22.pdf**
4.Whether Academic Calendar prepared during the year?	**Yes**
• if yes, whether it is uploaded in the Institutional website Web link:	**https://www.cacharcollege.ac.in/ Academic%20Calender22-23.pdf**

5.Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 2	**B**	**2.33**	**2021**	**16/11/2021**	**15/11/2026**
Cycle 1	**B+**	**75.80**	**2004**	**01/12/2004**	**01/11/2009**

6.Date of Establishment of IQAC	**09/01/2006**

7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,

Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Department of Zoology	**SERB-TARE**	**DST-SERB**	**2019-2023**	**1830000.00**
Cachar College	**DBT-NER Institutional Level Biotech Hub**	**DBT**	**2023-2026**	**3155147.00**
Cachar College	**Unnat Bharat Abhiyan**	**MHRD**	**2022-2023**	**50000.00**

8.Whether composition of IQAC as per latest NAAC guidelines	**Yes**

• Upload latest notification of formation of IQAC	[View File](#)
9.No. of IQAC meetings held during the year	**2**
• Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website?	**Yes**
• If No, please upload the minutes of the meeting(s) and Action Taken Report	[View File](#)
10.Whether IQAC received funding from any of the funding agency to support its activities during the year?	**No**
• If yes, mention the amount	

11.Significant contributions made by IQAC during the current year (maximum five bullets)

Conducted orientation programme on NAAC preparedness and NEP 2020 implementation in Cachar College where faculties from six different colleges of Cachar district participated.

Collection of feedback from stakeholders (Students, Guardians and Teachers)

Constitution of Eco-Club

Submission of Data for AISHE, Govt. of India

Dr. Nitu Debnath (Coordinator of IQAC) and Dr. Joydeep Biswas (HoD, Economics, Cachar College) has taken training from UGC-HRDC, Gauhati University and acted as Resource Person in the orientation programme on NAAC preparedness and NEP 2020 implementation jointly organised by RUSA, Govt. of Assam & UGC-HRDC, Gauhati University in different colleges of Southern Assam.

12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year

04-06-2024 07:26:36

Plan of Action	Achievements/Outcomes
Preparation of the Academic Plan for the session 2022-23	Achieved
Preparation of Academic Plan for next 5 years with the aim of introduction of Add-on Courses, Certificate, Diploma Courses, Self-Financing Courses in Statistics & Industrial Fish & Fisheries, Pass Course in Biotechnology, BSc-BEd integrated Course, Post Graduate Courses in Zoology, Botany, Economics, English etc.	Partially achieved (Proposal for BSc-BEd integrated Course is under consideration from DHE, Govt. of Assam)
Continuation of Mentor-Mentee system for the newly admitted students for the session 2022-23.	Achieved
Publications of 'Teachers' Hand Book cum Diary' and the distribution of the same to all the Faculty Members at the beginning of the Academic session 2022-23.	Continued
Installation of Public Address System (PAS) in classrooms as part of Classroom Infrastructure Augmentation.	Not achieved
Continuation of Feedback system on Teaching Learning & Support Services (SSS) for the session 2022-23.	Achieved
Augmentation of Research Works through Research Projects.	Achieved
Documentations of activities of every Department should be given priority with the introduction of Registers for (a) Departmental Library Usage by Students, (b) Initiatives	Achieved

for 'Slow' and 'Advanced' learners and (c) Departmental Activities	
Initiative for formation of 'Eco-Club' with partial support from ASTEC, be taken to sustain Green Campus Activities.	Eco-Club is constituted
Appropriate documentation of Sports & other Extra-curricular activities be made from the Academic Session 2022-23.	Achieved
Reconstitution of Career Counselling & Student Progression Monitoring Cell (CC & SPMC)	Achieved

13.Whether the AQAR was placed before statutory body? | **Yes**

- Name of the statutory body

Name	Date of meeting(s)
Governing Body	11/05/2024

14.Whether institutional data submitted to AISHE

Year	Date of Submission
2022-23	29/02/2024

15.Multidisciplinary / interdisciplinary

Cachar College has been offering courses under the Choice Based Credit System (CBCS) for its TDC program and has taken the necessary initiatives to implement courses under the National Education Policy 2020 (NEP-2020) structure for FYUG programs from the session 2023-24. With a strong emphasis on interdisciplinary and multidisciplinary education, the college ensures that students are equipped with the skills needed for the global job market and nurtures their interest in various fields through the following initiatives:

  1. The college itself is a multidisciplinary institution

having natural science, social sciences, humanities, commerce and management, each offering multiple subjects.

2. Under the CBCS system, it is compulsory for the students to study at least one Generic Elective (GE) subject, in a discipline different from their major. In the same manner, the Ability Enhancement Compulsory (AEC) course is a mandatory component of the curriculum for all students. As a part of which they study one language paper in first semester and Environmental Studies in the second semester.

3. In the Four Year Undergraduate Programme (FYUGP), it will be compulsory for the students to undertake three Interdisciplinary Course (IDC) papers: IDC-101, IDC-151, and IDC-201, in the first, second, and third semesters, respectively.

4. In the FYUGP along with IDC, a student majoring in a particular discipline (DSC) have to choose ten Discipline Specific Minors (DSM), two Value-Added Courses (VAC), three Skill Enhancement Courses (SEC), and four Ability Enhancement Courses (AEC) in any discipline of their choice.

5. Offerings of multidisciplinary and interdisciplinary subjects, along with VAC (Yoga, NCC, NSS, Understanding India and EVS), SEC, and AEC, is essential for holistic education, equipping our students for both their professional pursuits and advanced academic endeavors.

16.Academic bank of credits (ABC):

The implementation of the Academic Bank of Credits (ABC) holds significant importance for the student community, particularly under the multiple entry and exit provisions outlined in the NEP 2020 guidelines to be implemented from the ensuing session. Over the past year, the affiliating University of Cachar College has mandated the creation of ABC IDs for all students enrolled under the Choice Based Credit System (CBCS) and the Four Year Undergraduate Programme (FYUGP) as per NEP-2020 directives. This allows seamless credit transfer and accumulation across various courses, disciplines, and institutions.

17.Skill development:

Cachar College employs a blend of in-curriculum and extracurricular involvement to enrich skill development, offering students a plethora of choices for Skill Enhancement Courses (SEC) and programs.

1. In the three-year degree course (TDC) it is compulsory to

study two SEC papers for Honours students and four SEC papers for General students.

2. In the CBCS structure, field studies/ academic tours/ excursions/ project works/ assignments are a part of the curriculum. This complements academic learning by offering practical experiences that contribute to the holistic development of students' skills, preparing them for future career endeavors.

3. Additionally, students can hone their skills beyond academic boundaries through engagement in workshops, training programs, etc. offered by Cachar College. For example, a workshop on advanced excel and web designing was conducted by the Department of Commerce.

4. In the upcoming Four Year Undergraduate Programme (NEP 2020), it will be compulsory for a student to study three SEC theory papers along with practicals.

18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)

Efforts are consistently made by the college to incorporate Indian knowledge systems into the comprehensive growth of students.

1. Though the medium of teaching is English, but teachers also use Bengali, Hindi and Manipuri as additional modes of communication with students. This not only preserves indigenous knowledge but also fosters a deeper understanding and appreciation of the subject matter.

2. The College has six well-established language departments which are running courses on Bengali, English, Hindi, Manipuri, Arabic, and Sanskrit.

3. The department of Sanskrit frequently organizes workshops on typing and speaking in Sanskrit. Through this initiative, the department endeavours to contribute towards the preservation and promotion of Sanskrit as a living language in contemporary society.

4. To promote the Indian Knowledge System, the college observes special days such as International Yoga Day, Teachers' Day, Hindi Divas, Rabindra Jayanti, Sharad Utsav, and more.

5. The syllabi for English, Hindi, History, Sanskrit, Philosophy, Political Science, Bengali, and Botany (Ethno-botany) are enriched with a considerable number of topics

    pertaining to Indian culture and tradition.

6. Each year, the Annual College Week function hosts cultural events that actively engage students in showcasing the vibrant diversity and traditions of Indian culture.

7. The college boasts a vibrant drama club named "Rangashala," dedicated to celebrating our rich cultural heritage. It aims to host workshops, competitions, etc. to inculcate the spirit of our cultural traditions in the students.

19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):

1. In pursuit of excellence and continual improvement, our institution has embraced the paradigm of Outcome-Based Education (OBE) as a cornerstone of our educational philosophy.

2. With a steadfast commitment to fostering holistic development and ensuring the relevance of our programs in a rapidly evolving world, the College has prioritized the implementation of OBE principles across all academic disciplines through meticulous curriculum design. The affiliating university (Assam University, Silchar) has a well-established of Board of Under Graduate Studies (BUGS) comprising faculty members from colleges and university design curriculum based on OBE principles as per NEP-2020.

3. The course outcomes (COs) for all courses and program outcomes (POs) are well structured in the curriculum designed as per NEP-2020. This curricular system also includes well-defined papers such as Ability Enhancement Compulsory Course (AECC), and Skill Enhancement Course (SEC) that provide students with skills to supplement what they learn from the core papers.

4. The College is planning to introduce a significant number of add-on courses as per the demand of students and local industries in the next academic session. Proposals for courses on tea cultivation, industrial microbiology, etc. are placed before the authority for approval.

20.Distance education/online education:

1. Cachar College hosts the Study Centre of Krishna Kanta Handique State Open University (KKHSOU), offering a variety of undergraduate and postgraduate courses through Open & Distance Learning.

2. The college is equipped with technological infrastructure to support teaching and learning for online and distance courses. Significant numbers of classrooms are equipped with projection systems and internet facilities, for

3. **The campus provides free internet service, facilitating easy access to educational portals. Campus-wide WiFi facility further enables students to access open learning resources conveniently from any location within the college premises.**
4. **Encouraging a dynamic academic environment, the college actively promotes faculty-led seminars, conferences, and talks in online or blended mode. A significant number of the faculty has undergone successful faculty development programs on online platforms to enhance their teaching methodologies.**
5. **Looking ahead, the college is strategizing to introduce a diverse range of add-on courses in the online mode, reflecting its commitment to adapt and evolve in the educational landscape.**

Extended Profile

1.Programme

1.1 Number of courses offered by the institution across all programs during the year	**640**

File Description	Documents
Data Template	View File

2.Student

2.1 Number of students during the year	**2637**

File Description	Documents
Data Template	View File

2.2 Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	**559**

File Description	Documents
Data Template	View File

2.3 Number of outgoing/ final year students during the year	**724**

File Description	Documents
Data Template	<u>View File</u>

3.Academic

3.1 Number of full time teachers during the year	**57**

File Description	Documents
Data Template	<u>View File</u>

3.2 Number of Sanctioned posts during the year	**69**

File Description	Documents
Data Template	<u>View File</u>

4.Institution

4.1 Total number of Classrooms and Seminar halls	**33**
4.2 Total expenditure excluding salary during the year (INR in lakhs)	**74.15577**
4.3 Total number of computers on campus for academic purposes	**87**

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

Following are the steps that Cachar College takes to ensure

effective curriculum delivery:

1. Define Learning Objectives: In the first step, the learning objective for each course or subject is defined. This includes what knowledge, skills, and attitudes students are expected to gain by the end of the course.

2. Develop Curriculum: Being an affiliated college, Cachar College does not design or develop the curriculum, instead college follows the curriculum designed by the Assam University, Silchar.

3. Instructional Strategies: Methods like classroom teaching, interactive sessions, group-centered approach like group work discussions etc. and problem-based learning approach are among the few strategies that departments adopt to facilitate effective learning. However, the choice of instructional strategies depends on subject or course.

4. Monitor and Evaluate: Regular monitoring and evaluation are conducted to ensure that the curriculum is being delivered effectively. This includes internal assessment, term-end examination and analyzing student performance data, and making necessary adjustments in the instructional strategies.

5. Document and Communicate: The curriculum delivery process is be well-documented and communicated the students, teachers, and administrators. This includes sharing the curriculum, lesson plans, worksheets etc. , as well as communicating any changes or updates to the curriculum.

File Description	Documents
Upload relevant supporting document	[View File](#)
Link for Additional information	Nil

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

The institution follows the academic calendar of the college, including the schedules for internal evaluations, as per the regulations and directives from the affiliating university. The academic calendar consists of 245 working days, starting in August each year, with tentative schedules for internal and term-end examinations and holidays. The institution conducts at least two

mandatory unit tests in each semester and submits the best mark to the university within the stipulated date. The admission of UG first-semester students is completed before July, and other semester admissions are generally completed within seven days after the semester-end exams. The odd-semester classes start in the first week of August, and even semester classes start after the completion of odd-semester exams. The institution takes special care of weak and needy students. The institution strictly follows the relevant rules and regulations for examinations to curb unfair means. The internal examinations are held as per the academic calendar and internal marks are uploaded to the university's web portal. Attendance is vital, and the institution follows the affiliating university's attendance rules, with provisions for awarding marks in practical exams based on attendance percentage.

File Description	Documents
Upload relevant supporting documents	View File
Link for Additional information	Nil

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University

A. All of the above

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	No File Uploaded

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

06

File Description	Documents
Any additional information	**No File Uploaded**
Minutes of relevant Academic Council/ BOS meetings	View File
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

0

File Description	Documents
Any additional information	**No File Uploaded**
Brochure or any other document relating to Add on /Certificate programs	**No File Uploaded**
List of Add on /Certificate programs (Data Template)	**No File Uploaded**

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

0

1.2.3.1 - Number of students enrolled in subject related Certificate or Add-on programs during the year

0

File Description	Documents
Any additional information	**No File Uploaded**
Details of the students enrolled in Subjects related to certificate/Add-on programs	**No File Uploaded**

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

The institute follows the curriculum prescribed by the affiliating University. The curriculum incorporates a variety of course content that effectively integrates cross-cutting issues such as gender, environment and sustainability, human values, and professional ethics with a view to enhance professional competencies and inculcate gender, social, and human values and environment sensitivity etc. resulting in a strong value-based holistic development of the students.

Environment studies: All UG programs contain a mandatory course on Environmental Studies. Also, Zoology and Botany cover several topics on environment and sustainability in their course content. Integrating these crosscutting issues into the curriculum can help students develop a more holistic understanding of the world around them, and better prepare them for their future roles as professionals and global citizens.

Gender: Course content of English, Bengali, Manipuri and Sanskrit Honours and Pass includes texts dealing with issues like gender discrimination, the status of women in society, women's rights, and gender equality. The syllabus of Political Science and Philosophy also incorporates topics on women in politics, gender justice, feminist ethics, etc.

Human values and ethics: These topics are incorporated in the syllabus of Philosophy and Sanskrit. Professional ethics are a part of the curriculum of Commerce UG Course which deals with entrepreneurship development, goal setting- problems and prospects, the role of regulatory institutions, challenges in financial management, and their solutions.

File Description	Documents
Any additional information	No File Uploaded
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum	View File

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

10

File Description	Documents
Any additional information	**No File Uploaded**
Programme / Curriculum/ Syllabus of the courses	<u>View File</u>
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	**No File Uploaded**
MoU's with relevant organizations for these courses, if any	**No File Uploaded**
Number of courses that include experiential learning through project work/field work/internship (Data Template)	<u>View File</u>

1.3.3 - Number of students undertaking project work/field work/ internships

257

File Description	Documents
Any additional information	**No File Uploaded**
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	<u>View File</u>

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni	**B. Any 3 of the above**

File Description	Documents
URL for stakeholder feedback report	View File
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)	**No File Uploaded**
Any additional information(Upload)	**No File Uploaded**

1.4.2 - Feedback process of the Institution may be classified as follows	**C. Feedback collected and analyzed**

File Description	Documents
Upload any additional information	**No File Uploaded**
URL for feedback report	https://www.cacharcollege.ac.in/feedback_sss.html

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of sanctioned seats during the year

1140

File Description	Documents
Any additional information	**No File Uploaded**
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

455

File Description	Documents
Any additional information	**No File Uploaded**
Number of seats filled against seats reserved (Data Template)	[View File](#)

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

Students' comprehension and progress are gauged through a variety of assessment methods, including Unit Tests, Class Tests, Project Works, Assignments, Group Discussions, and Seminars. Moreover, classroom interactions serve as valuable indicators of their learning levels.

In addressing the needs of slower learners, teachers implement departmental remedial measures and these involve arranging special classes and offering guidance on effective exam strategies to ensure students can achieve passing grades in their subjects.Advanced learners are encouraged to pursue excellence in their academic pursuits. Teachers provide guidance and support to those interested in specialized studies or training, facilitating their participation in advanced programs or courses offered by nationally recognized laboratories or institutes. Additionally, motivated students are mentored to prepare for various competitive examinations such as GATE, JAM, CAT, APSC, UPSC, NET, SLET, BANK-PO, among others.

To recognize and incentivize academic achievement, certificates and cash prizes are awarded to the top graduates and semester achievers across all disciplines during the annual award ceremony, fostering a culture of continuous academic pursuit and excellence.

File Description	Documents
Link for additional Information	**Nil**
Upload any additional information	**No File Uploaded**

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
2759	**57**

File Description	Documents
Any additional information	[View File](#)

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

At our college, the motto "Tamaso Ma Jyotirgamaya" guides our mission: to illuminate the path of knowledge, dispelling the shadows of ignorance. We are committed to fostering the holistic development of our students, ensuring they have equal opportunities to thrive.

Science education is experiential, with practical experiments in Physics, Chemistry, Mathematics, Zoology, Botany, Industrial Fish & Fisheries, and Statistics. Computer Practical Papers in Business & Economics complement scientific learning. We promote active engagement through intra and inter-college activities such as quizzes, debates, sports, and cultural events, nurturing well-rounded individuals. Annual university programs enrich students' personalities and leadership abilities.

Problem-solving is emphasized through projects, assignments, group discussions, and seminars on diverse subjects like environmental concerns, biodiversity, instrumentation, accountancy, statistics, and economics.

Fieldwork and trips are integral to our curriculum. Professors lead students on excursions and field studies, broadening their horizons within the state and beyond.

Volunteering in extension programs like NSS and NCC enhances students' skills. NSS initiatives like Health Camps and Cleanliness Drives instill management skills and empathy. NCC activities foster discipline and character development. Our women's cell, "Sucheta," advocates gender sensitization and addresses gender-related issues.

File Description	Documents
Upload any additional information	No File Uploaded
Link for additional information	Nil

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

In our college, classrooms are equipped with state-of-the-art multimedia tools, including LCD projectors with internet connectivity, facilitating dynamic teaching methods. Faculty members harness Information & Communications Technology (ICT) for interactive instruction, utilizing tools like PowerPoint presentations and cutting-edge technology to enrich learning experiences. To further augment learning, students enjoy access to a plethora of digital resources such as USB hard disks, subject-specific YouTube channels, Bioinformatics databases, e-Pathsala, open educational resources, and a suite of online and offline software including SageMath, SciLab, ChemDraw, Origin, MatLab, SPSS, R-Programming, Tally, C, and C++.

Our college subscribes to an extensive collection of e-books and e-journals through INFLIBNET's N-List Program, ensuring easy accessibility for both students and faculty members. Amidst the lockdown, teachers seamlessly transitioned to digital platforms like TCSion Digital Learning Platform, WhatsApp Groups, Google Meet, Google Classroom, ZOOM, etc., ensuring uninterrupted access to study materials and learning opportunities.

Digital classrooms featuring smart boards and simultaneous overhead projector capabilities are utilized for online training courses, webinars, and classes, providing an interactive and engaging learning environment for students.

File Description	Documents
Upload any additional information	No File Uploaded
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	https://www.cacharcollege.ac.in/facilities.html

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

39

File Description	Documents
Upload, number of students enrolled and full time teachers on roll.	View File
Circulars pertaining to assigning mentors to mentees	View File
mentor/mentee ratio	View File

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

57

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	No File Uploaded
List of the faculty members authenticated by the Head of HEI	View File

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

33

File Description	Documents
Any additional information	No File Uploaded
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year(Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

813	

File Description	Documents
Any additional information	**No File Uploaded**
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	[View File](#)

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

Being one of the affiliated colleges of Assam University, Silchar, Cachar College follows the examination guidelines which are set and prescribed by the Controller of Examinations of the University. As part of the CBCS (Choice Based Credit System) curriculum, the University makes a provision of Internal Assessment (IA) of 20 marks. The marks of IAs are then uploaded by the examination cell to the University's examination module. The University maintains an online examination portal for each registered student, through which they can check their results as and when declared.

Two such IAs are conducted by the University per semester and the best score is considered for addition to the final results. The authority of the college assembles a committee comprising experienced teachers to design and administer the exams. Subsequently, individual departments assess the answer scripts and provide mark foils to the committee, whose marks are then uploaded onto the Affiliating University's web portal. Students have the chance to review their answer scripts, enabling them to address any grievances they may have. These measures are aimed at ensuring transparency in the internal assessment process and providing students with a fair and equitable evaluation.

Apart from these assessments, students are evaluated regularly for their performance through class tests, quizzes, Q/A sessions etc. Students are encouraged to ask about any doubts with regard to their assessment in their respective classes.

File Description	Documents
Any additional information	**No File Uploaded**
Link for additional information	**Nil**

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

An examination committee conducts the Internal Assessment(IA) for all departments, and addresses issues pertaining to marks secured by students in exams or in attendance. Based on their scores in IA (best of two IAs), students can apply for the end-semester examination through the University's online examination portal. A student failing in a particular paper in both the IAs, are debarred from appearing the paper in the finals. The final examination comprises of 50 marks for subjects with practicals, and 70 marks for subjects without practicals. Marks from the IAs add up to the total score of the final exams.

Teachers or evaluators display the assessed answer sheets of IA in class, and discrepancies, if any, are addressed immediately. Generally, grievances regarding IAs are related to evaluation or mark entry, which requires re-examination and re-entry, and are easily solved as and when pointed out by any student. All procedures are transparent, and efficient. Students are informed about the examination process and code of conduct in advance. Following resolution of any concerns, a college representative submits internal exam marks online to the affiliating institution using the college's Login Id. Teachers from each department verify the marks while they are uploaded to the University's examination module. Any grievances related to mark uploading discrepancies are promptly addressed by the respective Departmental Heads, Principal's Office staff, and the university's Examination division.

File Description	Documents
Any additional information	**No File Uploaded**
Link for additional information	https://ausexamination.ac.in/cbcs/student/login

2.6 - Student Performance and Learning Outcomes

2.6.1 - Teachers and students are aware of the stated Programme and course outcomes of the

Programmes offered by the institution.

The college offers undergraduate programs in Arts, Science, and Commerce, catering to a diverse student body. To effectively communicate program and course outcomes, the college employs a multifaceted approach. Firstly, a comprehensive prospectus detailing the programs and courses is published on the college website at the commencement of each academic session. Secondly, first-semester students undergo an induction session that delineates course objectives, internal evaluation procedures, and available college facilities. Thirdly, faculty members articulate the learning objectives and anticipated outcomes for each unit of a given course during class sessions. Fourthly, the college's website hosts the affiliated university's specified learning outcomes and graduate attributes.

Faculty members stay abreast of the college's programs and outcomes through various channels. Members of the Board of Undergraduate Studies (BUGS) from diverse departments convene at the outset of each session, a BUGS meeting, disseminating any curriculum alterations and updates in program and course outcomes to their peers. Additionally, teachers remain actively engaged in refresher courses, orientation programs, short-term courses, and other relevant activities to enhance their understanding of program and course outcomes within their respective disciplines.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	https://cacharcollege.ac.in/Program%20and%20Course%20Outcome.pdf
Upload COs for all courses (exemplars from Glossary)	View File

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

To evaluate the achievement of course outcomes, the college administers continuous internal evaluation by conducting sessional examinations. Alongside these formal assessments, the college fosters student progress through additional avenues such as seminars, assignments, and active class participation, facilitating a comprehensive learning experience. Students benefit from opportunities to clarify doubts and enhance performance through classroom lectures, assignments, and access to library

resources.

During examinations and tests, students are provided with their answer sheets to identify areas for improvement. Upon identifying shortcomings, tailored action plans are devised scientifically to address them, thereby enhancing each student's learning outcomes. Some students excel in co-curricular and extra-curricular activities at intra and inter-college levels, earning certificates of appreciation. The collective performance of the students serves as a reflection of their level of achievement.

The programme outcomes are measured through students' progression to higher studies and through students' placement in different sectors of employment. The feedback system of different stakeholders which is in place in the College helps it to measure and estimate the attainment of the programme outcomes. The online student feedback system provides information about the relevance of the course, availability of the course material, and the course's importance in terms of employability, which are pertinent questions that help the College measure its learning outcomes

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	Nil

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

499

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	No File Uploaded
Paste link for the annual report	Nil

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

https://www.cacharcollege.ac.in/feedback_sss.html

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

18.78347

File Description	Documents
Any additional information	**No File Uploaded**
e-copies of the grant award letters for sponsored research projects /endowments	View File
List of endowments / projects with details of grants(Data Template)	View File

3.1.2 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.2.1 - Number of departments having Research projects funded by government and non-government agencies during the year

01

File Description	Documents
List of research projects and funding details (Data Template)	View File
Any additional information	**No File Uploaded**
Supporting document from Funding Agency	View File
Paste link to funding agency website	**Nil**

3.1.3 - Number of Seminars/conferences/workshops conducted by the institution during the

year

3.1.3.1 - Total number of Seminars/conferences/workshops conducted by the institution during the year

07

File Description	Documents
Report of the event	View File
Any additional information	**No File Uploaded**
List of workshops/seminars during last 5 years (Data Template)	View File

3.2 - Research Publications and Awards

3.2.1 - Number of papers published per teacher in the Journals notified on UGC website during the year

3.2.1.1 - Number of research papers in the Journals notified on UGC website during the year

11

File Description	Documents
Any additional information	**No File Uploaded**
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.2.2 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.2.2.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings during the year

04

File Description	Documents
Any additional information	**No File Uploaded**
List books and chapters edited volumes/ books published (Data Template)	View File

3.3 - Extension Activities

3.3.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

The College undertakeextension activities to uplift the quality of life of the people surrounding the college and of the adopted village, Masughat. These initiatives inspire student participation in civic responsibility, fostering their holistic development by nurturing social and environmental consciousness alongside academic pursuits.NCC, NSS, Women Cell and individual departments take up initiatives such as Voters Day, Women'sDay, World Environment Day, and Yoga Day Celebrations through which the college instils in its students a profound sense of Social and political awareness, Cultural awareness, environmental sustainability,and public health.Consistent visits to the adopted village by students,NSS volunteers, and NCC cadets enable awareness campaigns on education, cleanliness, and government initiatives. NSS Special camps engage students in community-focused activities such as hygiene awareness, quizzes, poetry recitations, art, songs, and dances with local school children which cultivatea deep sense of social responsibility and community service among students.Innovative strategies like street plays and social media campaigns, highlight their unwavering commitment to addressing pressing issues like drug abuse, Dengue prevention and control, and plastic pollution among the wider community. Thus the College contributes to the holistic development of its students and nurturing socially responsible citizens ready to make a lasting impact in society.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

3.3.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.3.2.1 - Total number of awards and recognition received for extension activities from Government/ government recognized bodies during the year

01

File Description	Documents
Any additional information	**No File Uploaded**
Number of awards for extension activities in last 5 year(Data Template)	View File
e-copy of the award letters	**No File Uploaded**

3.3.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.3.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

20

File Description	Documents
Reports of the event organized	View File
Any additional information	**No File Uploaded**
Number of extension and outreach Programmes conducted with industry, community etc for the last year (Data Template)	View File

3.3.4 - Number of students participating in extension activities at 3.3.3. above during the year

3.3.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

1257

File Description	Documents
Report of the event	View File
Any additional information	**No File Uploaded**
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.4 - Collaboration

3.4.1 - The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-the- job training, research etc during the year

`03`

File Description	Documents
e-copies of linkage related Document	View File
Details of linkages with institutions/industries for internship (Data Template)	View File
Any additional information	**No File Uploaded**

3.4.2 - Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the year

3.4.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. during the year

`02`

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	View File
Any additional information	**No File Uploaded**
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

The college has the following facilities:

- **20 well-furnished classrooms with green/white boards, adequate furniture, raised platforms.**
- **10 departmental classroom, one each in Chemistry, Industrial Fish & Fisheries, Mathematics, Statistics & two each in Zoology, Botany and Physics.**

- **8 departments have their departmental bookshelves for regular use by teachers and students.**
- **12 well-equipped science labs for seven science departments. Safety measures such as fire extinguishers, first-aid boxes, and safety guidelines displayed in the labs.**
- **Two individual museums in Zoology and Botany department to cater their teaching-learning requirements.**
- **Two classrooms furnished with ICT facilities and overhead projectors. Additionally, these are used for meetings, workshops, seminars, and training sessions.**
- **One central computer lab (36 computers) and two departmental computer labs in Mathematics and Physics with internet access.**
- **Institutional Biotech Hub promoting biotechnology through training and workshops and serves as an additional laboratory for degree students.**
- **Free Wi-Fi available across the campus for students and staff.**
- **The Central Library having more than 28000 text and reference books and a browsing center having 10 computers with internet and access to various e-journals and e-books.**
- **24-hour CCTV surveillance installed in various positions including classrooms for maintaining discipline and a peaceful learning environment.**
- **Generator with 62.5 KVA capacity ensures uninterrupted power supply during power cuts.**

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for additional information	https://www.cacharcollege.ac.in/central-library.html

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

Some of the physical facilities for cultural and other activities are:

Sports facilities: The institution lacks a standard-sized playground for outdoor games. The open space at the front side and a wide and long lawn inside the main campus of the college are used for minor games. Additional sports facilities are accessible through various establishments, including the Stadium and Sports

Complex of the District Sports Association, Silchar Town Club playground, India Club, Police Parade Ground, and others. An initiative is in progress to develop a playground at the Women's Hostel campus.

Gymnasium: This facility has been utilised by the students under the supervision of Gym-instructor or Teacher-in-charge. Currently it is underutilized due to the absence of a Physical Instructor.

Facilities for Cultural activities: Cultural events usually take place in one of three large halls accommodating nearly 250 people. Besides, a mini auditorium with 100 seating capacity also serves the purpose. For larger events, temporary stages are set up on the campus lawn. A state-of-the-art auditorium with 300 capacity is under construction in the college campus.

Yoga Centre: Although lacking a permanent Yoga Centre, Yoga training is provided annually, facilitated by Dr. Sukhamoy Bhattacharjee, a renowned Yoga Teacher associated with the college for the past 40 years.

Canteen: The college canteen, run by a third party, provides food items at a subsidized rate. Separate sitting areas are available for students and staff.

Health Unit: The health unit room has all the necessary first aid facilities.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	https://www.cacharcollege.ac.in/central-library.html

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

5

4.1.3.1 - Number of classrooms and seminar halls with ICT facilities

5

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for additional information	https://drive.google.com/file/d/1YtXNHzhRN 5yE5hvvNSm5y-PnpoPfeNBg/view?usp=sharing
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

74.15577

File Description	Documents
Upload any additional information	**No File Uploaded**
Upload audited utilization statements	**No File Uploaded**
Upload Details of budget allocation, excluding salary during the year (Data Template)	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

Library Management and library services require a series of works like acquiring, preparing, organizing and disseminating of collection/documents. With ICT, Libraries started automation for minimizing clerical routines and thereby optimizing productivity of Library.

2009 marked the inception of Library automation (partial) in Cachar College Silchar when ILMS Software for University Libraries (SOUL) was considered for Central Library. It is state-of-the-art integrated library management software designed and developed by the INFLIBNET Centre, Ahmadabad, Gujarat, based on requirements of college and university libraries. SOUL 1.0 Version was installed with 1 Server and 2 clients PC. Local Area Network (or Intranet)

was done in the Library with 7 point including Server. Cataloguing Module was used for data entry and around 18817 books have been entered by 2019 and access to OPAC was available for users

In 2020, SOUL Software was updated to SOUL2.0 to facilitate Library automation by including Membership Module and Circulation Module. New server and 3 clients PC have been made ready via Local Area Network (or Intranet). 20727 books have been entered till now. Students and Teachers can have the automation facility of Membership, Circulation & OPAC which will save time both of library staff and users.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional Information	https://www.cacharcollege.ac.in/central-library.html

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources	B. Any 3 of the above

File Description	Documents
Upload any additional information	View File
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

0.61474

File Description	Documents
Any additional information	**No File Uploaded**
Audited statements of accounts	**No File Uploaded**
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	<u>View File</u>

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

76

File Description	Documents
Any additional information	**No File Uploaded**
Details of library usage by teachers and students	<u>View File</u>

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

The institution has continuously upgraded its IT facilities across the campus, ensuring seamless access for its users. Each department, library, and office is equipped with computers, software, and equipment tailored to their needs. Administrative and academic computers are equipped with necessary peripherals such as printers and scanners, all connected through Ethernet facilities.

The college gathers feedback online from students, alumni, and parents through Google Forms. The entire campus is Wi-Fi enabled, with bandwidth upgraded from 8 Mbps in 2018 to 100 Mbps in 2023. A biometric attendance system is used for staff and faculty, and there are three computer labs available for students and teachers.

Two smart classrooms equipped with smart boards, LCD projectors, and Ethernet facilities enhance the learning process. The college employs a computerized student management system for administrative purposes. The e-library boasts 10 computers connected to the internet, providing access to a wide range of e-

journals and e-books. The central library utilizes SOUL 2.0 for library automation.

Since the 2017-18 session, the college has shifted its admission process from physical to online mode using customized ERP software. Regular updates to Wi-Fi facilities ensure uninterrupted internet access.

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for additional information	**Nil**

4.3.2 - Number of Computers

87

File Description	Documents
Upload any additional information	**No File Uploaded**
Student – computer ratio	<u>View File</u>

4.3.3 - Bandwidth of internet connection in the Institution

D. 10 - 5MBPS

File Description	Documents
Upload any additional Information	**No File Uploaded**
Details of available bandwidth of internet connection in the Institution	<u>View File</u>

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

99.5

File Description	Documents
Upload any additional information	**No File Uploaded**
Audited statements of accounts.	**No File Uploaded**
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

Strategies for maintaining and utilizing physical facilities involve several key actions to ensure that the campus is well-maintained and functional. Adequate in-house staff are employed to meticulously maintain hygiene, cleanliness ofClassrooms, Staffrooms, Seminar halls and Laboratories. The campus maintenance is monitored through CCTV surveillance. An electrician is appointed to oversee generator and electrical installations.Support facilities such as drinking water, canteen, and toilets are supervised by committees. Additionally, a college engineer oversees repair and maintenance work conducted by the Construction Committee.

Science departments maintain stock registers for equipment and consumables.New lab equipment, reagents, consumables etc. for each department of science stream are bought by seeking quotation from different firms as per requirements submitted by HoDs to the Principal. Laboratories are well-maintained by lab bearers under the supervision of department heads. Calibration, repair, and maintenance of sophisticated equipment are handled by technicians from respective suppliers and firms.

The library receives grants for book purchasesfrom ICPR, DHE and CIIL.The librarian seeks recommendation from departments beforepurchasing books. In case of general books, the library committeedecides. Attendance registers track library usage and the Soul 2.0 software manages data. Open access journal facilities are available in e-library.

Computersin centralized lab, departmental computer labs and e-library are periodically updated and maintained through AMC.Every department have computers with ethernet connections and free Wi-Fi available across the campus for students and staff

The sports committee oversees sports equipment maintenance, organizes sports events during social weekand ensures students participation in inter-college tournaments.

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for additional information	**Nil**

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

1698

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	View File
Upload any additional information	**No File Uploaded**
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

00

File Description	Documents
Upload any additional information	**No File Uploaded**
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	**No File Uploaded**

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills	**C. 2 of the above**

File Description	Documents
Link to institutional website	**Nil**
Any additional information	<u>View File</u>
Details of capability building and skills enhancement initiatives (Data Template)	<u>View File</u>

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

00

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

0

File Description	Documents
Any additional information	**No File Uploaded**
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	**No File Uploaded**

5.1.5 - The Institution has a transparent mechanism for timely redressal of student	**A. All of the above**

grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	View File
Upload any additional information	**No File Uploaded**
Details of student grievances including sexual harassment and ragging cases	**No File Uploaded**

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

15

File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	View File

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

13

File Description	Documents
Upload supporting data for student/alumni	**No File Uploaded**
Any additional information	**No File Uploaded**
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

32

File Description	Documents
Upload supporting data for the same	View File
Any additional information	**No File Uploaded**

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

03

File Description	Documents
e-copies of award letters and certificates	**No File Uploaded**
Any additional information	**No File Uploaded**
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	View File

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

- **CCSU: The College has a democratically elected Students' Union Council named Cachar College Students' Union (CCSU), elected by the students annually, strictly following the Lyngdoh committee report. The CCSU ensures smooth conduct of all the events organized in the college and also ensures security, cleanliness, conduct, discipline etc.**
- **Magazine: Students take vital role as a member of the Editorial board of the multilingual annually published magazine 'Charaibeti'.**
- **Hostel: In the college hostel, the Superintendent oversees operations, while the boarders play integral roles as monitors and mess managers.**
- **Annual social meet: The Students/Union organizes Annual Social Week every year and also organizes Fresher's Meet and farewell.**
- **IQAC: As per UGC & NAAC guideline, one student is appointed as a member of the IQAC. The IQAC listens to the views of the students while drafting its annual plan and various other activities.**
- **NCC & NSS: The NSS Advisory committee includes a student representative, while the NCC platoon's activities are supervised by cadets holding ranks like SUO, JUO, LCPL, SGT, and others.**
- **Feedback: Students' feedback collection is a major drive through which their opinions are counted and accordingly actions are taken if required.**

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	**No File Uploaded**

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

47

File Description	Documents
Report of the event	**No File Uploaded**
Upload any additional information	**No File Uploaded**
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

'Praktanee', the alumni Association of Cachar College, aims to foster stronger relations between its alumni and those associated with the Institute. The Alumni Association provides necessary information regarding job and career opportunities to the passed out students of the college. Over the years, the members have contributed financially as well as through kind. Some of the noteworthy contributions of 'Praktanee' to the college include the following:

1. **Constructing a much-needed connecting culvert between the main college campus and the Trunk Road near GateNo.2 of the main building.**
2. **Establishing and maintaining a garden in front of Principal's room.**
3. **One of the alumni, Mr. Aminul Haque Laskar, the then Dy.Speaker of Assam Assembly donated Rs. Five lakh to the college for upgrading classrooms.**
4. **By serving as Jury, Judges, and Referees during the days of Social Week and also by taking part occasionally in debates and different cultural programmes in the college, members of Praktanee lifts students' spirits for their active involvement.**
5. **They also instruct the students the do's and don'ts of being a good sportsmen in sports and games**
6. **Another alumnus, Dipayan Chakraborty, MLA, Silchar has taken active role in construction of College Auditorium.**

File Description	Documents
Paste link for additional information	https://www.cacharcollege.ac.in/alumni.html
Upload any additional information	**No File Uploaded**

5.4.2 - Alumni contribution during the year (INR in Lakhs)	**E. <1Lakhs**

File Description	Documents
Upload any additional information	**No File Uploaded**

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

Cachar College, inspired by its motto of "Let there be light of Wisdom, removing the darkness of Ignorance", has completed 60 years of providing quality education to students from all disciplines. The institution aims to develop enlightened and competent human resources imbued with moral, ethical, and spiritual values, and provide flexibility in accommodating new learning opportunities. The college also focuses on recruiting potential resources, achieving higher academic goals, and empowering socially dedicated younger generations. Established in 1960, the college was created with a socioeconomic objective of providing higher education to students from refugee families who were economically disadvantaged. The management of the college has always aimed to cater to the most deprived sections of society and has continuously improved its infrastructure to meet the demands of higher education. The college strives for excellence in education by developing the intellectual and human potential of its learners to prepare them for life as good human beings.

File Description	Documents
Paste link for additional information	https://www.cacharcollege.ac.in/distinctiveness.html
Upload any additional information	**No File Uploaded**

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

Cachar College has a three-tier system of academic administration and leadership. The affiliating university and the Assam government hold the highest positions in the system hierarchy. The principal of college is in charge of both academic and administrative matters within the college.

To ensure effective institutional management and stakeholder participation in decision-making, the college has a Governing Body comprised of representatives of teachers, non-teaching staff, student guardians, andaffiliating university.

The college has an Internal Quality Assurance Cell (IQAC) that coordinates with stakeholders to ensure quality teaching, learning, and administrative activities. Academic coordinators are appointed from senior faculty members of each discipline to coordinate and monitor academic affairs. Each of the 18 departments is headed by a senior teacher who serves for three years on a rotating basis. Various committees and cells, such as the Admission Committee, GrievanceRedress Cell, and Women's Cell, are established to ensure smooth functioning of academic, extension, and administrative work. Other committees, including the Result Analysis Committee, Sports and Games Committee, and Seminar and Workshop Committee, encourage participatory management in the institution.

File Description	Documents
Paste link for additional information	https://www.cacharcollege.ac.in/cells.html
Upload any additional information	View File

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

Cachar College tries to accomplish its mission and vision through effective implementation in its teaching learning process by continuous review and discussion with the faculty members. The teaching-learning process made effective with the aid of ICT facilities. The college has WIFI facility, smart classrooms, for smooth conducting of various academic as well as co-curricular activities and students are supported to perform social as well as cultural activities.

Cachar College has implemented a successful Online Admission System since the academic session of 2017-18. The system aims to bring transparency, efficiency, and economy to the admission process, and reduce paper consumption by storing students' data in retrievable digital archives. It was formally launched on 5 June 2017, Environment Day, as a symbolic gesture towards environmental conservation. The decision to switch to an online mode of admission also helped the College comply with the Uniform Admission Policy of State Government from 2019-20.

Various programme like Flood Relief Programme, Voluntary Blood Donation Camp, Special Day Camp in our adopted village "Machughat" were held by the initiative of NSS Cachar College Unit.

File Description	Documents
Strategic Plan and deployment documents on the website	No File Uploaded
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

Cachar College, a college affiliated with Assam University, Silchar, is a provincialized institution under the governance of the Government of Assam. Its highest decision-making body is the Governing Body (GB), which is led by the President and plays a crucial role in guiding and planning various strategies for the college's management. The GB is responsible for making key decisions that shape the college's direction and policies.

The Principal of Cachar College serves as the Secretary of the GB. In this capacity, the Principal is entrusted with executing all operational functions in accordance with the decisions and approvals of the GB. As the Secretary, the Principal acts as a bridge between the GB and the day-to-day operations of the college, ensuring that the implemented actions align with the GB's directives.

With the President at the helm and the Principal as the executing authority, Cachar College operates under a structured governance framework that promotes effective decision-making, strategic planning, and efficient management practices. This setup ensures a

cohesive approach towards the college's development and overall success.

File Description	Documents
Paste link for additional information	https://www.cacharcollege.ac.in/gb.html
Link to Organogram of the Institution webpage	https://www.cacharcollege.ac.in/Organogram-Cachar%20College%20Silchar.pdf
Upload any additional information	View File

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination	**A. All of the above**

File Description	Documents
ERP (Enterprise Resource Planning)Document	View File
Screen shots of user interfaces	View File
Any additional information	**No File Uploaded**
Details of implementation of e-governance in areas of operation, Administration etc (Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

"Cachar College Employees' Thrift and Amenities Cooperative Ltd." is a registered society where both teaching and non-teaching staffs are members and make monthly contributions also it offers loans at affordable interest rate. The College also offers a Group Insurance Scheme, First Aid facility, and research support for its staff.

The College encourages faculty to register for Ph.D., participate in training programs. Staff can also avail of various types of leave, including casual, earned, maternity, childcare and on-duty leave in accordance with the state government's policies. Central library of the college provides separate reading room for the

faculty and allows borrowing of books. The College has a Women's Cell to address women's issues, and it also ensures safety and security on campus by monitoring the premises through CCTV surveillance.

The College provides residential facilities for some non-teaching staff, and their widows, sons, or daughters are temporarily employed by the college in case of death in service. To ensure a positive work environment, the college has also worked to upgrade the department's and office's infrastructure.

In conclusion, Cachar College has established effective welfare measures for both its teaching and non-teaching staff, providing a safe and comfortable working environment for its employees.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

0

File Description	Documents
Upload any additional information	No File Uploaded
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	No File Uploaded

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

0

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	**No File Uploaded**
Reports of Academic Staff College or similar centers	**No File Uploaded**
Upload any additional information	**No File Uploaded**
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	**No File Uploaded**

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

16

File Description	Documents
IQAC report summary	**No File Uploaded**
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	**No File Uploaded**
Upload any additional information	**No File Uploaded**
Details of teachers attending professional development programmes during the year (Data Template)	<u>View File</u>

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

The Principal submits the Annual Appraisal Report to the competent authority for the promotion of teachers through the Career Advancement Scheme (CAS). Faculty members are regularly motivated and awarded for publishing the highest number of publications in a

year. Non-teaching staff in non-sanctioned positions receive salary hikes based on satisfactory performance. The institution encourages and applauds significant contributions from stakeholders towards institutional growth and innovative ideas for quality assurance. The institution recognizes the pivotal role of any member in fundraising. Academic excellence and performance are acknowledged to inspire others to pursue similar goals. Teachers who perform well as Coordinators or Convenors of national seminars and workshops are appreciated and rewarded with certificates of appreciation.

File Description	Documents
Paste link for additional information	https://www.cacharcollege.ac.in/feedback_sss.html
Upload any additional information	No File Uploaded

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

The college has a long-standing tradition of conducting both internal and external financial audits since 1966-67. A practicing Chartered Accountant appointed by the Governing Body of the college conducts the internal audit of financial accounts. The external audit, namely "government audit," is performed by the Directorate of Local Audit of the Government of Assam at regular intervals.

The college uses customized CMS software to maintain its financial accounts. The Principal, who is authorized by the State Government, is responsible for drawing and disbursing funds. In addition, a senior faculty member with an accounting background from the Department of Commerce serves as the Coordinator-Finance & Accounts, overseeing the college's day-to-day financial affairs.

The college prepares annual budgets based on the previous year's financial statements and in accordance with the annual plan. Funds are sanctioned with strict respect to budgetary provisions and expenditure priorities. Financial grants and aid received from external sources are utilized as per the standard financial norms and guidelines, and audited utilization reports are furnished to the granting agencies within the stipulated time. The college

takes pride in its transparent and consistent financial practices and their scrutiny.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

o

File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	No File Uploaded

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

Cachar College, a provincialized institution of the Government of Assam, faces limited flexibility in raising funds from students and other sources due to its status as a general degree college without accreditation from NAAC. Consequently, the institution has considered various approaches, such as requesting help from local MLAs, MPs, and government enterprises through their CSR programs. Additionally, the college signed an MOU with a recognized university to operate a study centre, which has provided financial support in the form of surplus income. The management is exploring the possibility of IT farming, creative writing, and tax consultancy, as well as considering opening self-financing courses to create internal sources of revenue.

To ensure optimal utilization of resources, the planning committee and construction committee hold regular meetings to undertake cost effective projects in consultation with qualified engineers. Senior faculty members volunteer to supervise and monitor the

progress and the cost-benefit analysis of the work undertaken by the college. The college earmarks funds for specific jobs and utilizes them in phases to ensure long term benefits.

In summary, Cachar College has taken several measures to raise funds from external and internal sources while optimizing the utilization of available resources for sustainable development.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

The Internal Quality Assurance Cell (IQAC) of Cachar College was established on 9th January 2006 with a focus on providing quality education. Its activities encompass all aspects of the institute's functioning, and it performs the following tasks regularly:

1. Improvement in quality of teaching and research by regular inputs to all concerned based on feedback from students. 2. Providing inputs for best practices in administration for efficient resource utilization and better services to students and staff. 3. Contributing to Academic and Administrative Audit and analyzing outcomes to enhance weak areas. IQAC meets regularly to consider ways to improve the quality of education.

The Institute IQAC prepares, evaluates and recommends the following for Institute and Government legislative approval:

a) Annual Quality Assurance Report(AQAR) b) Self-Study Reports of various accreditation bodies (ISO9001,UGC12b,NAAC,NIRF,NBA) c) Performance Based Appraisal System (PBAS) for Career Advancement Scheme(CAS) d) Action Taken Reports

The two examples of practices institutionalized as a result of IQAC initiatives are as follows:

1. Since 2017-18, the IQAC has effectively planned, coordinated, and implemented the online admission procedure and prevented misconduct. 2. IQAC invites students and instructors to lectures,

workshops, trainings, and other events to improve knowledge and outlook.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	**No File Uploaded**

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

As an affiliated government college, Cachar College has no authority to autonomously adopt and implement any new structure to reform teaching learning area. Yet, IQAC of Cachar College significantly strives towards augmenting the standard of the teachinglearning process in the college.

• The Principal as Chairman of IQAC conducts periodic meetings with the Coordinator, Academic Coordinators, Head of the Departments and faculty members, throughout the academic year. • In accordance with the resolutions and suggestions, different reform measures in the field of teaching learning are initiated by IQAC. • Students are apprised of the Time-Table, Programme structure, syllabi of the courses as the semester commences. Attendance and conduct of classes are monitored by the head of all departments. Students' attendance registers are maintained. • Examining students by conducting internal tests. Holding extra classes for course completion on time. • Feedback from students and parents is collected on curricular aspects, teaching learning methods. Steps are taken to improve overall performance of the college by analyzing the feedback from the students.

As a response to the initiative detailed above, the whole setup has evolved into a successful review methodology for improvement in teaching and learning process.

File Description	Documents
Paste link for additional information	https://www.cacharcollege.ac.in/feedback_sss.html
Upload any additional information	**No File Uploaded**

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)	C. Any 2 of the above

File Description	Documents
Paste web link of Annual reports of Institution	Nil
Upload e-copies of the accreditations and certifications	No File Uploaded
Upload any additional information	No File Uploaded
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

Cachar College ensures being a co-educational institution, gives special emphasis on gender equity in all matters.

Gender Safety and Security

- 3 Security Guards at the entrance with continuous patrolling in the campus.
- The campus is under CCTV surveillance.
- Functional college monitoring committees like ICC, Discipline Committee, Mobile Vigilance Team, Grievance Redressal Committee and Anti Ragging Committee.
- 'Students' Welfare Committee' for both boys and girls.
- We have a Girls' Hostel with female warden, a faculty of college.
- Dedicated medical unit within the campus.
- Visitors' Register at the entrance.
- Women's Cell "SUCHETA" constituted by female faculty and staffs.

Counseling & Sensitization

International Women's Day Celebration on 8th of March by Women's Cell "SUCHETA".

Common Rooms

- **A dedicated common room for girls with hygienic toilets with Sanitary Pad disposal unit.**
- **A lady attendant for girls common room.**

Other

- **Transparent system of recruitment and promotion. Female teachers constitute 44.89% of total teachers as on 31.03.2023.**
- **The admission system of student is Transparent and equitable. Female student admitted 42.22% (2022-23).**
- **Active participation of female students and staffs in cultutal and sports events.**
- **Elected Female students in Union body.**
- **Girls' Hostel**
- **Gymnasium for boys.**

File Description	Documents
Annual gender sensitization action plan	**Nil**
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	**Nil**

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment	**D. Any 1 of the above**

File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	**No File Uploaded**

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

The institution prioritizes cleanliness and environmental sustainability by implementing various waste management practices. The institution's waste management practices demonstrate a commitment to keeping the campus clean and green.

Solid waste Management:

- Waste Segregation in colored dustbins: Green:-Organic waste; Blue:-Dry and non-biodegradable; Red:-Non-biodegradable
- Waste like old newspapers and answer papers are sold to scrap keepers.

Liquid waste Management:

Proper draining system covering entire college which ultimately links to the central drainage system of the city.

Laboratory waste Management:

- Laboratories generate hazardous chemical waste, but staffs practice safety measures and consider environmental impact from the time of purchase.
- Chemicals are diluted before release in drains.
- Bio wastes are segregated and thrown in dustbins.
- Biodegradable wastes from departments of botany, zoology and IFF are disposed in soil for natural composting.
- Green and/or semi-micro methods are employed to reduce chemical waste.

E-waste Management:

E-wastes like computers, monitors and printers are sold as scrap to end collectors.

Others:

- Plastic Free Campus.
- Online admission system for reducing paper usage.
- Emphasis on digital books by the teachers to reduce paper waste.
- Drinking water facility in the college to reduce the usage

- **of single use plastic bottles.**
- **Planting plants and trees.**

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	**No File Uploaded**
Geo tagged photographs of the facilities	**Nil**
Any other relevant information	<u>View File</u>

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus

E. None of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	**No File Uploaded**
Any other relevant information	**No File Uploaded**

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows:

1. Restricted entry of automobiles
2. Use of Bicycles/ Battery powered vehicles
3. Pedestrian Friendly pathways
4. Ban on use of Plastic
5. landscaping with trees and plants

A. Any 4 or All of the above

File Description	Documents
Geo tagged photos / videos of the facilities	<u>View File</u>
Any other relevant documents	**No File Uploaded**

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

| 7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities | D. Any 1 of the above |

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	No File Uploaded
Certification by the auditing agency	No File Uploaded
Certificates of the awards received	No File Uploaded
Any other relevant information	View File

| 7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen   reading | A. Any 4 or all of the above |

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Policy documents and information brochures on the support to be provided	No File Uploaded
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other

diversities (within 200 words).

Cachar College is in the centre of Silchar and number of students from four North Eastern states—Manipur, Mizoram, Tripura, and Meghalaya get admitted to the college every year. Students and staffs from different linguistic and communal groups work together in the college as a family. Thus, the college celebrates programmes addressing various linguistic and communal groups. The college upholds and respects sentiments of all. Equal impetuses given to all observations. The college promotes tolerance and unity.

1. Linguistic and Communal Programmes Conducted during the year:

   - Annual Milad Mehfil on 24th January, 2023
   - 131st Martyrs' Day Celebration on 13th August,2022
   - Saraswati Puja
   - Holi Celebration
   - Sanskrit Day celebrated on 11th August,2022.
   - Bhasha Shahid Divas/ Martyrs' Day celebrated on 19th May,2023.
   - Lachit Divas Celebrated on account of 400th Birth Anniversary of Bir Lachit Borphukon on 22th November, 2022. Various competitions like rangoli competition, extempore speech competition, art competition and Essay writing competition were organised.
   - Rabindra Jayanti Celebrated by Department of Bengali on 9th May,2023.

2.Various Programmes for inclusive environment

   - Annual Social Meet from April 27-29, 2023
   - Independence Day Road Rally and Cultural Programme on 15Th August 2022 celebrating Azadi ka Amrut Mahotsav.
   - Freshers' and Farewell by Department of Zoology.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	[View File](#)
Any other relevant information	No File Uploaded

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

The college not only imparts education but also promotes values, rights, duties, and responsibilities of citizens for shaping a democratic and inclusive society. Every Year Republic Day, Independence Day, National Youth Day, and Martyrs' Day are celebrated to create awareness about national heroes, freedom movement, and citizenship rights.

This year National Voters Day has been observed on 25th January 2023. Competitions like Art Competition, Slogan Competition and Speech Competition have been organized.

Study Tour by Political Science Department to Indo-Bangladesh International Border has been conducted on 13th May, 2023.The department also organized a departmental seminar on several political science topic to enlighten the students on various constitutional provisions.

Historical Site Visit by Department of History and Manipuri has been organized to Latu, Karimganj, Assam on 18th May, 2023.

Teachers' Day, International Yoga Day, World Environmental Day are also celebrated every year. Several awareness programmes have been conducted like Drug Abuse: Prevention and Control, Dengue Prevention and Control, etc.

All these activities aim to promote fraternity, justice, liberty, and equality among students and employees, thereby maintaining unity and integrity of the college and the nation.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	View File
Any other relevant information	View File

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to	B. Any 3 of the above

the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff   4. Annual awareness programmes on Code of Conduct are organized

File Description	Documents
Code of ethics policy document	[View File](#)
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	**No File Uploaded**
Any other relevant information	**No File Uploaded**

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

Institution Celebrates National & International Commemorative Days/ Events/Festivals

Cachar College Silchar, celebrates national and international commemorative days, events, and festivals to appreciate their values. The college embraces students' diverse cultures coming from various ethnic groups and tribal communities surrounding southern Assam. During these events, students showcase cultural items in functions organized by the college.

The programmes conducted during the year:

Replic Day on 26th January, 2023; Independence Day on 15th August, 2022; World Bicycle Day on 3rd June, 2023; World Environment Day on 5th June, 2023; International Yoga Day on 2nd June, 2023; National Voters' Day on 25th January, 2023; National Dengue Day on 16th May, 2023; International Womens' Day on 8th March, 2023; Sanskrit Day on 11th August, 2022; Lachit Divas on 23rd November, 2022. The college also celebrated International year of Millet in 2023.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	**No File Uploaded**
Geo tagged photographs of some of the events	View File
Any other relevant information	View File

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

Best Practice 1: Appointment of Academic Coordinators in each stream: The practice aims to decentralize the responsibility of managing academic affairs effectively through stream-wise monitoring of curriculum progression. Academic Coordinators are appointed in each stream, conduct regular meetings with teachers, keep track of important deadlines, handle student queries, and facilitate effective communication between the Principal and Heads of Departments. The practice has facilitated the decentralization of academic responsibilities, effective monitoring of curriculum progression and evaluation, collective solutions to students' academic grievances, and effective engagement of guest faculties in consultation with Heads of Departments.

Best Practice 2: Efficient Mentoring Programme: Mentor-Mentee Programme is very effective tool for positive development of students by showing right direction by their mentors. Mentees have an objective person with whom to discuss problems/concerns. They receive guidance on aspects of academic life and culture. Cachar College mentoring programme started from 2019 with 34 mentoring units covering around 750first semester students every year. The best practice facilitated building relationship among teachers and students, building leadership and team work among the students along with support in academics. The programme also developed the junior faculties and gives them a platform to show creativity through their mentees' work.

File Description	Documents
Best practices in the Institutional web site	[View File]()
Any other relevant information	No File Uploaded

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

Cachar College was established in 1960 with a specific goal to address the social and economic challenges faced of marginalized section of Society. Despite the challenges of serving a diverse population, the college has remained committed to meeting the demand for higher education of socially&economically vulnerable communities.

Holistic Development of Students: The vision of the college has been well met since six decades. Many students' centric activities for intellectual, social, physical and emotional development regularly conducted in the college.

The institute implements well planned and effective teaching learning activities blended with latest pedagogy. Educational tours, seminars are regularly organized for the students develop their intellectual capacity. Teachers also develop themselves through participation in FDPs,PDPs,Seminars,etc.

Social Skills are nurtured through various social activities through NCC, NSS units, Eco Club, Women's Cell of the College. to spread awareness about issues of society.

The institution promotes physical activities through sports events like sports meet, dance competitons, programmes conducted by NCC and NSS. Emotional health of students monitored through mentor-mentee programme.

Due to Holistic and all-round development, students work responsibly in their life being intellectually competent,morally upright,spiritually inspired and socially committed thus helping them to improve their social status and uplifting them from vulnerability.

File Description	Documents
Appropriate web in the Institutional website	[View File]()
Any other relevant information	**No File Uploaded**

7.3.2 - Plan of action for the next academic year

The Plan of action for the next academic year are as follows:

1. **Developing a detailed project report (DPR) to enhance infrastructure using funds allocated through the Rashtriya Uchchatar Shiksha Abhiyan (RUSA).**
2. **Introducing additional courses such as add-on programs, certificate courses and diploma programs.**
3. **Planning and completing the construction of Auditorium.**
4. **For accumulating developmental funds for the college, local MLAs and MPs may be approached.**
5. **Establishing partnerships with industries and institutions through the signing of Memorandums of Understanding (MoUs) for faculty exchange, student exchange, research collaborations, and training collaborations.**
6. **Form various cells and committees through Cachar College Teachers' Council (CCTC) for smooth functioning of the college.**
7. **To create e-data archival process for easy data management by IQAC.**
8. **Prepare proposal for Digital Noticeboard.**
9. **Organizing professional development programs, workshops, seminars, and career orientation programs for students.**
10. **Organising various workshops for faculties like implementation of NEP 2020, NAAC Preparedness, etc., through IQAC.**
11. **To Create awareness among students and faculties about use of helmet and making the campus 'No Helmet- No Entry' zone.**